

Western Equestrian Society

Accident report form

This accident report form **should be completed for all accidents however minor** by the event manager or health and safety steward. Any areas of concern should be discussed with WES Health and Safety Officer Paddy Smith who can be contacted on 01446 751140 if not present. In order to comply with the data protection Act no copies may be taken but a request may be made to the WES Health and Safety Officer by the injured person if they require a copy.

Name of event Event Manager

Location of event Event First Aider

Date of accident Health and Safety Steward

Doctor Hospital

1 About the person who had the accident

Name

Address

..... Post code

Occupation

2 About you, the person filling in this record

Name

Address

..... Post code

Role

3 About the accident

When did it happen? Date Time

Where did it happen? State event and accident location.....

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How did the accident occur?

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Was the person who had the accident injured if so in what way?

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Where any other individuals involved? If so please complete their name and contact details.

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Where any animals involved? If so to whom did they belong and were they injured?

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Signature Date

Please send the completed form to

Patrick Smith
22 Chestnut Avenue, St Athan, Vale of Glamorgan. CF62 4JP.